

New Zealand Farriers Association (Inc.) : RULES

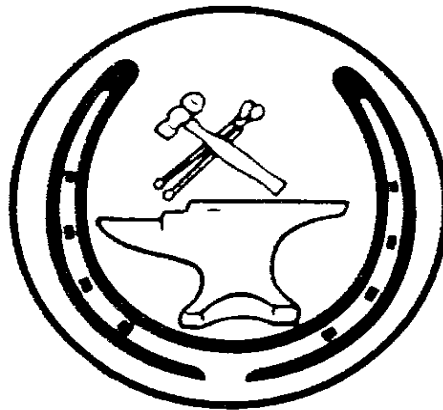
These rules rescind all previous rules.

A "This is the document marked "A" referred to in the annexed declaration of

The New Zealand Farriers Association Incorporated, made before me

this.....day of.....20..... before me

..... Signed by solicitor, JP or other authorised officer.



**THE NEW ZEALAND
FARRIERS ASSOCIATION
(Incorporated)**

**R U L E S
&
R E G U L A T I O N S**

New Zealand Farriers Association (Inc.) : RULES

1. NAME

The name of the Association shall be -
THE NEW ZEALAND FARRIERS ASSOCIATION INCORPORATED.

2. REGISTERED OFFICE

The registered office of the Association shall be 155 Old Railway Road, Kumeu, or at such other place as the Executive of the Association may decide.

3. OBJECTS

- (a) To promote co-operation between members.
- (b) To promote the interests of the members.
- (c) To arrange where necessary the work of farriers to provide a competent service to the community.
- (d) To co-operate with the appropriate organisations on all matters concerning the training of farriers.
- (e) To nominate by way of the Branches of the Association farriers and farriery inspectors to all racing and harness meetings.
- (f) To publicly promote the high standards of craftsmanship in the farriery trade and publicly disassociate the Association from any person, persons, or activity contrary to the best interest of the craft.
- (g) To exercise all other powers of an Incorporated Society under the Act or otherwise conferred by law, including the power to borrow money on bank overdraft or by the issue of debentures, bonds, mortgages or any other security based on all or any of the property of the Association, or without any such security, but the powers of borrowing or raising money shall not be exercised except pursuant to a resolution passed at an Executive meeting after consultation and majority agreement from Branches.

4. SEAL

The Association shall have a Common Seal which shall bear the registered name of the Association, and shall be kept in the custody of the Secretary. The Secretary shall affix the seal to all documents connected with the Association's affairs when authorised to do so by resolution of the Executive.

5. MEMBERSHIP

The membership of the Association shall consist of Honorary, Life, Master Farrier, Farrier, Apprentice/Cadet and Associate members. All financial members have voting rights except for Associate, Apprentice/Cadet and Honorary members.

- (a) **Honorary Members** may be elected by a majority of financial members at the Annual General Meeting of the Association. Honorary Members have no voting rights and cannot hold office.
- (b) **Life Members** may be elected by a majority at the Annual General Meeting of the Association. This class of membership shall be restricted to registered members of the Association upon their retirement from active participation in the craft or deemed worthy through exceptional circumstances. Life Members have full voting rights at Annual General Meeting level and are not obliged to pay a subscription.
- (c) **Qualified Master Farrier** is a member of the NZFA having completed a National Certificate of Equine Practice or Certificate of Farriery Practice, or holding a recognised qualification from country of origin. Qualified Master Farrier has full power of voting and holding office. No Qualified Master Farrier status is awarded after year 2000.
- (d) **Qualified Farrier.** Any farrier passing NZFA Final exam after 2000, or any overseas farrier with recognised qualification from country of origin. Qualified Farrier has full power of voting and holding office.
- (e) **Farrier Member** being a financial member of NZFA who does not hold any recognised farrier qualification and whom is a practicing farrier. Farrier Member has voting rights but must be a financial member for 5 years before being elected to office.
- (f) **Trainee Member** is a signed-up apprentice. A trainee member has no voting rights and is not liable for a subscription.
- (g) **Adult Training Members.** Adult Training Member who enrolls in the NZFA Training Program but are not signed apprentices. They pay a subscription to NZFA but do not have any voting rights until being a Qualified Farrier.
- (h) **Associate Members.** Associate Membership is open to any individual person, Firms or Companies who supports the aim and objectives of the NZFA. Associate Members hold no voting rights but can enjoy any benefits the NZFA offers (e.g. buyer discounts etc). Subscription for Associate Member will be set by the NZFA from time to time.
- (i) **General.** The Association shall keep a register of all farriers who are members of the Association. Election to membership may be by simple majority of financial members at a Branch Meeting subject to approval by Executive.
Application for Membership shall be made in writing on the official application form to the Secretary of the Branch covering the applicant's area.
Any member may resign his membership by giving the Branch Secretary not less than one (1) months notice informing of this intention to do so."

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6. FINANCIAL

(a) Annual Subscriptions

Subscriptions are to be set at Annual General Meeting for each membership class and must be paid within 3 calendar months of the date of invoice or membership will lapse.

(b) Financial Year

The annual subscription becomes due immediately upon resolution at the Annual General Meeting of the Association. The financial year for the conducting of the Association's affairs will commence on the first day of March and conclude on the last day of February of the following year.

(c) Levies

A levy on all Farriers attendance fees payable by Racing or Harness Clubs shall be made on all Farriers plying their trade at race meetings. This levy may be altered at the discretion of the Association at the Annual General Meeting.

Every member paying a levy on 10 or more race meetings shall be exempt from having to pay a subscription.

Of the amounts so collected by each Branch of the Association, 75% will be paid to the Executive and the remaining 25% retained by the Branch.

(d) Banking

- (1) All monies received by the NZFA shall be paid into the association bank account and all payments made by cheque or through an online banking facility, signed or authorised as directed by the Executive from time to time.
- (2) The Treasurer shall bank portions of all monies received into investments, savings or general funds as directed by the Executive.
- (3) The day to day running of the Association shall be paid from the general account.
- (4) The income and property of the Association, from whatever source provided shall be used solely towards the aims and objectives of the Association.

7. ADMINISTRATION

The affairs of the Association shall be administered at National level by the Executive Committee of the Association. The affairs of the branches shall be administered by the Chairperson, Secretary and Committee.

(a) The Executive of the Association

The Association Executive shall consist of the National President, two Vice Presidents, one each from the North and South Islands, a Secretary, a Treasurer, or Secretary/Treasurer, each Branch Chairperson or nominee, and immediate Past President with power to co-opt, all of whom shall be elected at the Annual General Meeting of the Association. That in the event of there being more than one nominee for the same position as executive that all nominees be present for the AGM and they all be entitled to the same travel and accommodation expenses afforded to the other executive attendees.

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(b) Quorum

A quorum of the Executive shall comprise any five financial Members of the Executive. Ten financial Members for an Annual General Meeting. Three Members for a Sub-committee with the exception of the Disciplinary Committee which must have five Members. At all Branch Meetings five financial Members shall comprise a quorum.

If within half an hour from the time appointed for any meeting a quorum is not present, if a special General Meeting the same shall be dissolved but without prejudice to the calling of another for the same purpose. If an Annual General Meeting of the Association the meeting will stand adjourned until the next day at the same time and place. If a Branch Annual General Meeting or any other meeting the meeting shall stand adjourned until the same day of the next week at the same time and place. Then the members present at the adjourned meeting may transact any business as if they constituted a quorum.

A disinterested quorum must be present when all decisions are made at all meetings of the Executive and Branch Meetings.

(c) Chairperson of the Executive

The Chairperson of any meetings of the council shall be the President of the Association. The Chairperson shall have a deliberative and, if necessary, a casting vote on all resolutions of the Executive. If, for any reason, the President is given leave of absence from an Executive Meeting the Executive shall elect an Acting Chairperson from those present.

(d) Election of the President

The President shall be elected at the Annual General Meeting of the Association. The term of office of the President shall be for one year but a member may hold office for more than one year. Candidates for the office of President must have served one year on the Executive as a Member or Vice President.

(e) Executive Committee

In the event of a vacancy occurring in the office of either President or Vice President of the Executive, the Executive shall elect from its ranks an acting President or Vice President to hold office until the next Annual General Meeting of the Association. If the office of an executive member falls vacant for any reason the Executive shall invite the Branch previously represented by that individual to nominate a suitable replacement for the balance of the term of the original vacancy.

Nominations from the Executive for the positions of President and Vice Presidents close with the National Secretary 60 days before the Annual General Meeting of the Association.

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(f) Secretary/Director

- i) The Secretary/Director shall carry out the instructions of the Executive in the administration of the Association's affairs. He/she shall have custody of the Common Seal of the Association. The position of Secretary/Director shall be appointed by the General Meeting and held until such time as the Executive sees fit to terminate the appointment.
- ii) The Secretary/Director shall be paid such Honorarium and reimbursement as the Association may from time to time decide by resolution of the Executive.
- iii) In the event of the offices of Secretary/Director Treasurer being at any time held by one and the same person such person shall be deemed to be Secretary/Treasurer and may be referred to as such or as "the Secretary" or as "the Treasurer" of the Association. In such event, the duties and power of the Secretary as well as those of the Treasurer set forth in these rules, but with such appropriate alterations with in the text as necessary, shall be observed as the duties and powers of the Secretary/Treasurer.

(g) Treasurer

- i) The Treasurer shall be elected by a majority of financial members eligible to vote at a General Meeting of the Association. The Treasurer shall maintain a record of the financial transactions of the Association available at all times for inspection by the Executive and submit all relevant documents for annual audit for presentation to the Annual General Meeting of the Association.
- ii) The Treasurer shall be paid such Honorarium and reimbursements as the Association may from time to time decide by resolution of the Executive.
- iii) If the office of Treasurer is held jointly with that of Secretary/Director the provisions of paragraph (iii) of Rule 7 (f) shall apply to this rule.

(h) Annual Accounts Preparation

That a Chartered Accountant shall be appointed at the Annual General Meeting of the Association for the purpose of preparing the Annual Financial Statements.

(i) Sub Committees

The Executive may appoint sub-committees to act in various capacities on its behalf. Such sub-committees will consist of at least two Executive members, the President ex-officio and any other persons the Executive sees fit to appoint. Co-opted members of any sub committee will have voting rights at any relevant sub committee meeting but will have speaking rights only at any executive meeting.

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The standing sub-committee shall comprise;

- i) *The Liaison Sub-Committee*
whose task it shall be to conduct any negotiations on behalf of the Executive with various racing, harness and Equine organisations. e.g. Vet Farrier Liaison Committee.
- ii) *The Disciplinary Sub-Committee*
shall investigate all matters of a disciplinary nature referred to it by the Branches and shall be entitled to make recommendations as necessary to the Executive.
- iii) *The Technical & Training Sub-Committee*
shall deal with all technical matters relating to farriery and one of its members shall be the Association representative on the National Equine Training Committee (Inc).
- iv) *Registration Act - Sub Committee*

Duties of Subcommittees:

- (a) It shall be the utmost responsibility of all subcommittees to meet promptly should any matter under its jurisdiction arise. All meetings shall be conducted in a truly business-like manner and a strict and coherent record shall be kept of all business transacted at such meetings.
- (b) A full written report containing any and all recommendations shall be supplied to the Association's Secretary within twenty-one days of any subcommittees final findings.
- (c) It shall be of utmost importance that all subcommittees keep abreast with all laws of the land pertaining to their portfolios also to keep abreast with new innovations and technology.
- (d) Any member of the Association can bring to the attention of the relevant subcommittee any ideas or suggestions they may think relevant. It is the duty of any subcommittee to recognise any such input and to inform that person what action will be taken.
- (e) On any matters of discipline, the subcommittee shall hold paramount the rights of an individual and all subsequent discussion shall be held in committee.
- (f) It shall be the sole responsibility of the Executive as to whether any or all findings and decisions of any subcommittee are to be made public.

(j)A Powers of the Executive

1. The Executive shall meet as and when business warrants and shall be summoned by the President in writing giving at least seven days notice of date, time, place and business to be transacted.
2. Any four members of the Executive may request the President to call a meeting of the Executive.
3. Resignation of any Executive members must be presented to the Executive.
4. Full minutes of all Executive meetings must be sent to all Branch Secretaries within thirty days of such meetings.
5. The Executive must guard and guide the initial aims of the Association.
6. To promote, devise and maintain any such rules that will improve the workings of the Association.
7. To approve dates for all fixtures.

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8. The Executive may be empowered to examine the accounts of the Association and Branches and to pass such accounts for payment.
9. The Executive may reimburse any member for expenses incurred.
10. If a new item the Executive can bring down a decision which would stand till the next Annual General Meeting where this will be either ratified or defeated.
11. The Executive have the power to co-opt any person/s and appoint said person/s to any sub-committee as it may see fit from time to time.

(j)B Disqualification from Executive

An Executive Member shall be obliged to vacate any office he/she may hold in the Association if;

1. He/she is absent without leave from three consecutive meetings or without having tendered a written apology for their absence from three consecutive meetings.
2. If found to be of unsound mind by a registered medical practitioner.

(k) Annual General Meeting of the Association

The Annual General Meeting of the Association will be held in April or May of each year at a place and time notified by the previous Annual General Meeting to all members in writing at least Forty-Five (45) days before the Meeting is due.

BUSINESS - MINUTES:

Apologies

Minutes of the previous Annual General Meeting

Business arising from the Minutes

President's Report

Balance Sheet and Financial Statement and Auditors Report

Election of Officers

Election of Sub Committees

Correspondence

Accounts of payment

Appointment of Auditor, and Bank Signatures

Setting of Subscriptions

Notices of Motion

Life/Honorary Members

General Business

Closure of Meeting.

(l) Voting at the Annual General Meeting

The only persons entitled to vote at the Annual General Meeting of the Association shall be the delegates of the Branches and the current members of the Executive. All those entitled to vote shall have one vote except the President who shall have a casting vote as well as a deliberative vote.

In the event of a resolution not being clearly carried by a majority of voices the issue shall be decided by a show of hands.

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In the election of all offices of the Executive save that of the Secretary/Director, all votes will be by secret ballot, conducted by the Secretary and one other person elected for this purpose by the Annual General Meeting.

Proxy Votes: Proxy votes will not be allowed in any election or vote.

(m) Notices of Motion

No notice of motion to rescind a resolution of the Association or to amend the rules of the Association shall be valid unless it is received in writing by the Secretary at least sixty (60) days before the Annual General Meeting is due to be held. Notices of Motion will be acceptable only if moved and seconded by financial members of the Association.

(n) Special General Meetings of the Association

At the written request of at least ten (10) financial members. The Executive shall call a special general meeting within 21 days at a venue central to the members. Such notice shall state the reason, business and objects of such special meeting. No other business shall be considered.

Notification of the date and venue of Special General Meetings must be sent in writing to the last known address of all financial members and the agenda must include the reasons for the meeting being held. The business of the Special General Meeting shall be conducted by the President or his Deputy as provided for in Rule 7(c). The Special General Meeting of the Association may not discuss any business other than that on the agenda. Voting at Special General Meetings shall be by a show of hands, provided that should any one member request that any question be decided by secret ballot of members such a ballot shall thereupon be taken under the direction of the President or person duly authorised to act in his stead.

Voting to be in accordance with Rule 7L.

The President may at any time convene a special meeting and shall do so on a written requisition.

8. BRANCHES OF THE ASSOCIATION

Branches of the Association may be formed to administer the affairs of the Association at local level. The formation of a branch based on geographic or other considerations shall be at the discretion of the Executive.

(a) Objects of the Branch

These will be identical with those of the Association but in addition each Branch shall:

- i) receive any monies from Racing or Harness Clubs within the region payable to a Farrier or Farrier Inspector acting on behalf of each Racing or Harness Club.
- ii) apportion such monies paid to it in the manner prescribed in Rule 6(c).
- iii) notify the appropriate organising bodies which may conduct a roster service offered by the Farriers Association servicing that Racing District.

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OFFICERS

(b) Branch Chairperson

The Branch Chairperson shall be elected at the Annual General Meeting of the Branch.

(c) Branch Secretary/Treasurer

A Secretary/Treasurer shall be appointed at the Annual General Meeting of the Branch. The Secretary/Treasurer will have the custody of any records of the Branch and be responsible for administering the finances of the Branch as directed by the Branch Committee.

(d) Branch Committee

The Branch Committee shall consist of the Branch President, the Secretary and a minimum of three financial members of the Association.

(e) Voting

At any General Meeting of the Branch all financial members will have one vote on any resolution except the Branch Chairperson who shall have a casting vote in addition to a deliberative vote.

(f) Branch Delegates

The Branch will, at its Annual General Meeting elect two financial members as delegates to represent it at the Annual General Meeting.

In the event of any duly appointed delegate being unable to be present at any General Meeting of the Association the Branch Chairperson may appoint any other financial member eligible to vote to act and vote in the place of such delegate.

(g) Rules

The Branches shall conduct their affairs within the limits of the Rules of the Association.

(h) Annual Subscription

The Branch may if it so wishes prescribe by a majority vote an additional Branch annual subscription at its Annual General Meeting.

(i) Annual General Meeting of the Branch

The Branch shall hold its Annual General Meeting no later than twenty-eight (28) days before the date of the Annual General Meeting of the Association and must give 14 days notice of such meeting.

(j) Membership

Membership of the Branch shall be open to all Farriers, Associates and Apprentices on the nomination and seconding of financial members on a simple majority of members at a Committee Meeting of the Branch or a General Meeting of the Branch. All members of Branches must be financial members of the Association and no membership is valid until accepted by the Executive. No member may belong to more than one Branch at any one time.

9. DISCIPLINARY

(a) Expulsion or Suspension of Membership

Any member of the Association may be expelled from the Association, suspended from membership or fined.

- i) he/she is in breach of any of their obligations or has breached any of these rules.
- ii) he/she is guilty of disloyal utterance or acts.
- iii) he/she behaves in a disorderly manner at any Meeting.
- iv) he/she is abusive to any officer of the Association who is in the course of conducting the affairs of the Association delegated to him/her by the Executive or the Branch Committee.
- v) he/she conducts themselves in a manner unworthy of a member of the Association and brings the Association into disrepute.
- vi) he/she claims or appears to represent the Association without due authorisation by the Executive of the Association.

(b) Notice of Complaint

Complaints against members of the Association must be in writing and be forwarded to the Secretary of the Branch to which the member belongs. Any complaint must be lodged within a reasonable time of first knowledge of the alleged breach of discipline.

(c) Action of the Branch

On receipt of the complaint the Branch Committee must advise in writing the person against whom the complaint has been made within (14) days. Details of the complaint including the identity of the person making the complaint must be contained in any such notice. All complaints must be referred to the Executive of the Association for action by the Disciplinary Sub-Committee. The Executive may then delegate further investigation into the complaint to the disciplinary sub-committee as it sees fit on the basis of evidence presented to it.

(d) Action by the Disciplinary Sub-Committee

When a complaint against a member has been referred to it, the sub-committee shall investigate the matter and may recommend to the Executive what action, if any, it should take.

(e) Rights of the Individual Against Whom a complaint has be made

On notification of having been made the subject of a complaint, the individual concerned has the right to appear before the disciplinary sub-committee on the course of its deliberations or otherwise state his case in writing to the sub-committee.

(f) Confirmation of a Complaint

On receipt of a written report by the Convenor of the disciplinary sub-committee the Executive may decide to give a warning from the Executive, whatever it may be, shall be communicated in writing to the individual concerned.

(g) Right of Appeal against Expulsion or Suspension

An individual member suspended or expelled under these Rules may appeal in writing within seven (7) days to the Executive for reconsideration of any decision made on a matter of discipline. After consideration of any such appeal the decision of this Executive shall be

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final. An appeal fee of \$500 must be lodged with the written appeal and it may be refundable at the discretion of the Executive.

(h) The Executive shall be empowered to

Suspend or remove from office as body or individually the officers or member of any Branch Committee who refuse to comply with the Association rules or Branch rules or who in opinion or the Executive act in any manner prejudicial to the interests of the Branch or Association and to appoint from the members of the Branch Officers to fill the vacancies thereby created until the next Annual General Meeting of the Branch.

10. ALTERATION TO RULES

Should any member of the Association desire to amend, add to or rescind any Rule he/she shall forward to the Branch Secretary in writing advice of such amendment.

The Branch Secretary shall give notice to all Branch members and advise that such amendment will be put to the members at the next Branch Meeting.

Should the proposed amendment be passed by the majority of the members present, the Branch Secretary shall thereupon forward a notice of motion to the Secretary/Director.

The Secretary/Director shall give notice to all Branches of the proposed amendment and advise that such amendment will be put to the Executive at the Annual General Meeting of the Association.

Should the proposed amendment be passed by a majority of the executive present the Secretary/Director shall thereupon forward a copy in duplicate of such amendment to the registrar in accordance with act.

The amendment shall come into operation when and not until it is registered by the Registrar.

No addition to or alteration of the objects, personal benefit clause or the winding up clause shall be approved without the Inland Revenue approval. The provisions and effect of this clause shall not be removed from this document and shall be included and implied into any document replacing this document.

11. BYLAWS

- (a) All Bylaws, Regulations and General Competition rules in force at the time of incorporation of the Association shall until altered, be duly observed and kept, provided the same are not contrary to or inconsistent with these rules.
- (b) The powers conferred under these rules are not to be construed so as to apply to an addition, alteration, recession or amendment of these rules.
- (c) The Executive may from time to time make, amend, rescind, or add to any bylaws relating to the affairs of the Association provided they are not inconsistent with the rules of the Association. To be ratified or defeated at the next Annual General Meeting.

12. INTERPRETATION OF RULES

Any doubt or difficulty arising as to the interpretation of these rules or as to any matter of policy or any other matter not provided for by these rules shall be determined by the Executive subject to review by a General Meeting.

13. DISSOLUTION

The Association may be voluntarily wound up in accordance with Section 24 of the Act.

Upon winding up the Association or upon dissolution thereof by the Registrar the funds of the Association after payment of all debts and the expenses of winding up, shall be disposed as a donation to a registered equine charity or equine research foundation. The Association prohibits the distribution of any surplus funds or assets to its members.

14. BADGES

- (a) The official badge of the Association shall be available to all financial members.
- (b) The official badge will be issued by the Branch Secretary on advice of Acceptance for membership by the Executive.
- (c) The cost of the Badge shall be determined by the Executive.
- (d) The badge shall be returned to the Association if for any reason the membership of the wearer lapses.
- (e) In the event of a bona fide loss of a badge a replacement may be purchased by a financial member.

15. ETHICS

Accepting that competition is a necessary and vital part of the pursuit of individual interest in a free enterprise system, the Association nevertheless believes there are codes of behaviour along which business should be conducted to avoid unnecessary hardship to fellow farriers and which will help to prevent the down grading of the farriery industry as a whole. Such codes will also benefit in the long term the interests of our customers assuring them of the best possible job at a reasonable cost.

These codes are as follows:

In our consideration for our industry, our employees, our fellow farriers and our customers, we should:

1. Satisfy ourselves as to the truth and fairness of every transaction.
2. Do not abuse another man's trust. See that our employees uphold the highest possible standards of truth and fairness, avoiding at all times misrepresentation, non-disclosure, overpricing exploiting practices and otherwise abuse the confidence placed in us.
3. Associate freely with our fellow farriers encouraging a high level of trust and goodwill. By our own conduct we should at all times promote the idea of good faith and respect between our industry and our customers.

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4. Calculate the cost of all work done on a fair and equitable basis, methodically accumulating the costs on all work and generally ensuring that our customer gets the very best job at a reasonable price.
5. Determine a reasonable return for our efforts and a reasonable return for the capital invested in the business.
6. Refrain at all times from unscrupulous practices and abusing the trust placed in us.
7. Ensure that the full quality of any job is achieved, checking that the charges made are in keeping with the services provided.
8. Refrain from all unethical business practices such as unauthorised commissions, and other inducements to gain an order.
9. Work for the general good of our industry, sharing our experiences and our technical knowledge with our fellow farriers.
10. Do not deliberately quote low prices simply to force our competitors to lower theirs. Be slow to condemn our competitors' price and always give them the benefit of some extenuating circumstances.
11. Beware of the customer who discloses a competitor's price. Yours may be the next one shown around.
12. Show care and respect for your staff always treating others as you would like to be treated yourself.

16. PERSONAL BENEFIT CLAUSE

Any income, benefit or advantage shall be applied to the objectives of the organisation. No member of the organisation or any person associated with a member shall participate in or materially influence any decision made by the organisation in respect of the payment to or on behalf of that member or associated person of any income, benefit, of advantage whatsoever.

Any such income shall be reasonable and relative to that which would be paid in an arms length transaction (being open market value).

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BYLAWS

17. DUTIES OF RACECOURSE FARRIERS

- a) All farriers appointed as official farriers to any race meeting shall make themselves available to that race meeting at least one hour before the first race. They shall then at all times be available to perform any task in so far as the trade entails till at least 15 minutes after the conclusion of the last race.
- b) Due to the nature of the horse stall situation at race meetings an official farrier can only be required to ply his trade as what can be reasonably expected under the conditions. Tasks such as welding bars onto shoes, forging heels or punching new nail holes is not a reasonable expectation.
- c) The plate inspector shall be the most qualified farrier on the race course. His duty will be to pass, whether any horse has shoes affixed to horse's foot as to comply with Article 35.
- d) The plate inspector is the sole judge as to the suitability of any of a fractious nature to have their feet handled by a farrier.
- e) Trial day horses to be plated to race day level.

End of ByLaws & Rules

NOTE: ALL PREVIOUS RULES HAVE BEEN REVOKED AND REPLACED BY THESE RULES.